



**JAMES L. McKEOWN  
BOYS & GIRLS CLUB  
OF WOBURN**

Name: \_\_\_\_\_

**Camp Counselor In Training (CIT)  
Application Package – 2018**

**Counselor In Training Program Description**

Title: Counselor in Training (CIT)

Qualifications:

- 12-14 years of age
- Completion of application
- Has registered for the CIT program
- All summer camp forms have been completed and returned
- Completion of interview with CIT lead
- Motivation to be a leader within Summer Camp

*Please note a CIT may not assume adult responsibilities.*

Summary of Position:

A CIT works with the CIT coordinator to develop and grow leadership skills while also having a complete summer camp experience. CITs work together as a group to develop these important skills while also and gaining experience through supporting other counselors and groups throughout the day.

**How to Apply...**

Step 1: Complete the **CIT application form**.

Step 2: Read and Sign the **CIT Expectations and Conduct Agreement**

Step 3: Mail, email, or drop off the **CIT Application and Summer Camp Registration** to:

James L. McKeown Boys & Girls Club of Woburn  
Charles Gardner Lane  
Woburn, MA 01801

Please direct any questions regarding the CIT program to Meg Gambale at [m.gambale@bgcwoburn.org](mailto:m.gambale@bgcwoburn.org).

**Counselor In Training (C.I.T.) Application**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

School Attending: \_\_\_\_\_

Grade completed in June: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_

Please list any Club experiences or programs, school organizations, work experience, or other group(s) that you are a member of. Please also list any certifications you currently have (first aid, etc.).

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

List any hobbies or special interests that would contribute to the CIT program.

\_\_\_\_\_

\_\_\_\_\_

Please review the list of activities below and check the activities that you feel comfortable in assisting, or that you feel you could help organize and plan.

- |                  |                |                       |
|------------------|----------------|-----------------------|
| _____ Swimming   | _____ Drama    | _____ Arts and Crafts |
| _____ Basketball | _____ Football | _____ Nature/Science  |
| _____ Music      | _____ Sports   | _____ Group Games     |

Other: \_\_\_\_\_

\_\_\_\_\_

Circle the age group(s) that you would **most** prefer to work with:

- 5-6 year olds      7-8 year olds      9-10 year olds

**Please answer the following questions as best as you can. Your response does not need to be lengthy. There are no “right” answers.**

Why would you like to participate in the CIT Program?

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What do you think is your most important characteristic or trait that will contribute to *The Positive-Place for Summer Camp Program*?

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Describe your ideal counselor. What kind of CIT do you want to be?

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What do you see as the biggest difference between camper and CIT? What do you see as the number one responsibility of a CIT?

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What do you feel are two important qualities that a person must possess to be an effective leader?

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Please describe any other reason or example of why you feel you should be selected into the CIT program?

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**CIT EXPECTATIONS AND CONDUCT AGREEMENT**

As a CIT, you are upheld to set policies and regulations that govern staff and CIT.'s to ensure that campers, fellow CIT's and counselors will be in a safe atmosphere...

**Counselor in Training Conduct:**

1. Must adhere to the CIT dress code: appropriate length shorts, modest shirts, comfortable shoes.
2. CIT's must follow the provided schedule at all times; deviation from the schedule requires approval from a supervisor.
3. No alcohol, tobacco, or illegal drugs are allowed on the James L. McKeown Boys & Girls Club of Woburn's property.
4. Abusive and/or inappropriate behavior or language will not be tolerated. The attitude and actions must compliment the Positive-Place Summer Program's philosophy and values at all times.
5. The use of cell phones for texting, personal calls, use of the internet, is allowed only during set scheduled times.
5. Respect for campers, camp staff, and the program's property must be upheld at all times.
6. CIT's must have fun and enjoy their time in our summer program!

**I understand and agree with all of the above information and realize that failure to comply may result in dismissal from the program.**

\_\_\_\_\_  
CIT Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

I certify that my application is true to the best of my knowledge. I understand the expectations of me as a James L. McKeown Boys & Girls Club of Woburn CIT. I understand that any false statements shall be considered sufficient cause for dismissal from the program.

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Applicant Signature

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Date

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Parent/Guardian Signature

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Date

**Application Checklist:**

- Completed CIT Application
- Signed Expectations and Conduct Agreement
- Camper Registration Form
- Deposit Payment